



2010 Season of Events

Bid for 1 Staple Food Vendor & Bid for 1 Staple Dessert/Sweets Vendor

Sponsor:	Powhatan Chamber of Commerce & The Powhatan Office of Economic Development
Date:	The 4 th Friday of every month – April through September, 2010 April 23, May 28, June 25, July 23, August 27, September 24, 2010 There is only 1 Food Vendor and 1 Dessert/Sweets Vendor per event for the season
Time:	5:30 pm to 8:30 pm
Location:	Friday Park in the South Creek Business Park 2088 Carter Gallier Blvd, Powhatan, VA 23139
Entertainment:	Casper, The Groove Spot, etc.
Crowd Size:	2000+ per event
	This will be a rain or shine event Please no pets (assistance animals allowed)

Powhatan's 4th Fridays Event Food Vendor Requirements

Entry/Setup Requirements

- \$150 donation/vendor fee per event to the local charity of the month paid to the Powhatan Chamber of Commerce – Food Vendor
- \$50 donation/vendor fee per event to the local charity of the month paid to the Powhatan Chamber of Commerce – Dessert/Sweets Vendor
- Vendors supply tent/awning, water containers, etc. and approved **Fire Extinguishers**
- 4th Fridays will provide an assigned space.
- **Vendors must obtain a temporary health permit if required. Contact Chesterfield County Health Department (804) 751-4386. See attached health permit.**
- Must be setup by 4:00 pm with all deliveries done by 4:30 pm.
- Tent, if used, must be equipped for grass/gravel standing.
- Health permits will be inspected by the Health Department.
- Vendor site must be clean during/after event and trash must be placed in the dumpsters
- Vendor must be completely self sufficient – power, etc. (generators if used must be quiet)

Application Requirements

- Application deadline **March 15, 2010** with check payable to Powhatan Chamber of Commerce
- A **picture** of vendor unit/trailer set up must be submitted with application
- Copies of **liability insurance** and **menu** must be submitted with application
- **Fax to 804-598-2636 or email to Info@Powhatan4thFridays.com**
- Contact information - (804) 598-2636 or Email: Info@Powhatan4thFridays.com

Powhatan 4th Friday's
Friday Park at South Creek 2088 Carter Gallier Blvd. Powhatan, Virginia 23139
Email: info@powhatan4thfridays.com

Food Vendor Application
Requested by March 15, 2010

Awarded by April 1, 2010

Only one staple food vendor and one staple dessert/sweet vendor will be awarded for all six events.

In applying as the staple food or dessert vendor, I have checked below my needs/your required items:

<input type="checkbox"/> Copy of Liability Insurance	Enclosed
<input type="checkbox"/> Copy of Menu with prices	Enclosed
<input type="checkbox"/> Already Have Health Permit	
<input type="checkbox"/> Will Apply for Temporary Health Permit	
<input type="checkbox"/> Picture of Vendor unit/trailer set up	

Vendor Name _____

Vendor Contact Person _____

Mailing Address _____

Business Phone _____ Cell Phone _____

Fax Number _____ Email _____

Please specify exact space requirement _____

Estimated Time of Arrival for Set-Up _____

Vendor accepts full responsibility of obtaining health permits if required, acknowledges all liability for food and beverages served, and certifies that they are operating separately from the Powhatan Chamber of Commerce.

Vendor's Signature

Vendor's Typed or Printed Name

Date

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